

# Agenda



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Date: 3 July 2024

## A MEETING OF THE

# Joint Staff Committee

**WILL BE HELD ON TUESDAY 16 JULY 2024 AT 9.50 AM**

**MEETING ROOM 1, ABBEY HOUSE, ABBEY CLOSE,  
ABINGDON, OX14 3JE**

### Members of the Committee:

#### South Oxfordshire District Council

Maggie Filipova-Rivers  
Kate Gregory  
David Rouane  
Andrea Powell  
Anne-Marie Simpson

#### Vale of White Horse District Council

Mark Coleman  
Neil Fawcett  
Andy Foulsham  
Viral Patel  
Bethia Thomas

### 1 Election of chair

To elect a chair of the committee for the 2024/25 municipal year.

### 2 Election of vice-chair

To elect a vice-chair of the committee for the 2024/25 municipal year.

### 3 Apologies and notification of substitutes

#### **4 Declarations of interest**

#### **5 Minutes** (Pages 3 - 4)

To adopt and sign as a correct record the minutes of the committee's meeting held on 12 October 2023 - **attached**.

#### **6 Exclusion of the public**

To consider whether to exclude members of the press and public from the meeting for the following items of business under Section 100A and 100I of the Local Government Act 1972 on the grounds that:

- (i) It is likely that there will be disclosure of exempt information as defined in paragraphs 1, 2 and 3 of Schedule 12A, and
- (ii) the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

#### **7 Appointment of head of legal and democratic and monitoring officer** (Pages 5 - 27)

To conduct interviews and make an appointment to the head of legal and democratic, and to make a recommendation to each Council that this person be confirmed as the Council's monitoring officer, to be remunerated in compliance with the Councils approved Pay Policy Statement – **report attached**.

#### **8 Minutes** (Page 28)

To adopt and sign as a correct record the confidential minutes of the committee's meeting held on 12 October 2023 - **attached**.

#### **9 Update on the chief executive's appraisal and targets** (Page 29)

To receive an update on the chief executive's appraisal and targets.

Vivien Williams  
Head of Legal and Democratic (Interim)